

# Distribution of OUC Educational Programs

## **Purpose and Objectives:**

The purpose of this document is to outline the background and methodology regarding the Okanagan University College (OUC) programs that will be delivered by the new Okanagan College (new OC) and University of British Columbia Okanagan (UBCO). This document outlines the distribution of programs, but not the specific courses that will be offered by each institution. The distribution of these programs, to either the new OC or to UBCO, will inform the requirements for both the allocation of positions and the allocation of the current OUC budget. Each new institution will receive block grant funding in 2005 for its activities and the present exercise represents an overall program allocation.

## **Approach:**

As background to the deliberations over the summer it is important to note that the Integrated Transition Management Office (ITMO) first held a full day workshop on educational programs, which included representation from the OUC Deans, UBC Vancouver Deans, Regional OUC Campuses, OUC International, and representation from the new Okanagan College. This workshop produced a report in June 2004. Based on this report, the OUC Academic Executive Council (AEC) and Deans discussed the proposed models and made recommendations. Both the workshop report and the OUC administration input informed the subsequent discussions at ITMO and resulted in its recommendations to the Transition Management Committee (TMC). The TMC considered the recommendations and approved them on September 14, 2004.

## **Key Principles:**

1. The Memorandum of Understanding between UBC and the Ministry of Advanced Education sets out certain key principles and guidelines that helped to frame the distribution of educational programs. An example is, having applied programs and university transfer allocated to the new Okanagan College. These directions have been taken into consideration in the following document.
2. The new Okanagan College and UBC Okanagan are committed to establishing two strong successful organizations that work together in a collaborative manner.
3. A primary objective in moving forward in this collaborative manner is to create two new institutions that enhance the access to post-secondary education for students in the region.
4. Educational programming for students is the primary driver of decisions about how the new Okanagan College and UBC Okanagan develop out of the current curriculum available at OUC.
5. In distributing current OUC programming to the two new institutions, duplication of competing programs should be minimized at the two new institutions.
6. Future program articulation and integration (e.g., laddering, transfers, and reserved seats in jointly needed courses) and the development of opportunities for student progression and transition are important considerations in making collaborative curriculum decisions for each institution.
7. The new Okanagan College and UBC Okanagan will rely on current OUC educational programs to build a strong foundation. Each institution will use this foundation to build and develop in new and exciting ways.
8. Where possible, the distribution of educational programs between the new Okanagan College and UBC Okanagan is based on:
  - Program credential (e.g., certificate, applied or non-applied degree);
  - Level of emphasis on applied/practical skills acquisition;
  - Admission criteria (e.g., English 12, Math 12, plus 2 other examinable courses); and
  - The terms of the MOU between UBC and the Ministry of Advanced Education.

### **Key Steps:**

In distributing OUC educational programs between new Okanagan College and UBC Okanagan, **three** steps were taken, as outlined below.

**Step one:** Some programs were assigned unambiguously. The result of this step was a distribution as follows:

<b>new Okanagan College</b>	<b>UBC Okanagan</b>
Developmental	Arts (upper level)
Apprenticeship	Science (upper level)
Career Technical (including Commercial Aviation)	Education
Vocational	Nursing (BSN only)
Entry Level Trades Training (ELTT)	Social Work

**Step two:** Programs not assigned in Step one were:

- a) Diploma and Degree in Computer Information Systems
- b) Fine Arts (Diploma and Degree)
- c) Business (Diploma and Degree)
- d) Arts and Science (Lower level)

#### **These programs were considered on a case-by-case basis, resulting in the following recommendations:**

- a) Diploma and Degree in Computer Information Systems to go to the new Okanagan College. The Bachelor of Science in Computer Science to go to UBC Okanagan.
  - Both new institutions will require some appropriate information and communication technology education programming.
- b) Fine Arts - an integrated 4 year Degree program in Fine Arts to go to UBC Okanagan.
- c) Business
  - The Diploma in Business to new Okanagan College.
  - The BBA degree program delivery will also be allocated to new Okanagan College.

The BBA degree will be co-sponsored and co-conferred by the new Okanagan College and UBC Okanagan until 2009, by which time UBC Okanagan is expected to be conferring its own distinctive business degree programming. The new Okanagan College will initially deliver the BBA programming for the 200 FTEs assigned to UBC Okanagan, and UBC Okanagan will transfer the required financial resources to new Okanagan College for this purpose. The transitional arrangement involving the 200 FTE business students assigned to UBC Okanagan will evolve over the four year period, as consultations between the two institutions on their distinct but complementary business programs emerge.

- d) Arts and Science (Lower level) – distribute to both new Okanagan College and UBC Okanagan
  - The new Okanagan College will have a Kelowna and a non Kelowna-based university transfer (UT) program. This UT program must have both a sufficient range and number of courses to enable students to complete requirements for the Associate of Arts degree and the Associate of Science degree.
  - Some of the needed range of new Okanagan College course offerings will be achieved through joint arrangements that will involve a reserved seat program for new Okanagan College students in UBC Okanagan taught courses or other co-operative arrangements.

- UBC Okanagan also requires viable lower level Arts and Science programming.

**Step three:** Additional factors were considered to begin the resolution of some of the outstanding issues from Step 2:

- Any FTEs associated with courses/programs taught outside of Kelowna are to be distributed to new Okanagan College (regional centers).
- Distance Education and International FTEs will be distributed according to the program with which they are associated (e.g., Fine Arts distance FTEs to UBCO Fine Arts).

**The distribution of educational programs, based on the above, is as follows:**

Summary of Program Allocations	
New OC	UBCO
University Transfer (lower level Arts)	Bachelor of Arts (upper and lower level)
University Transfer (lower level Science)	Bachelor of Science (upper and lower level)
Developmental	
Apprenticeship	Education
Career Technical (including Commercial Aviation)	Nursing (BSN only)
Vocational	Social Work
Entry Level Trades Training (ELTT)	Fine Arts Degree
Computer Information Systems (Diploma and Degree)	Bachelor of Computer Science
Business (Diploma and BBA Degree)	BBA (Transitional)

**The overall new Okanagan College / UBC Okanagan FTE distribution is outlined below:**

Program/ Years	new OC	UBCO	Total FTEs
Developmental	629		629
Apprenticeship	104		104
Career Technical	255		255
Vocational	878		878
ELTT	387		387
Commercial Aviation	25		25
Bachelor of Education		184	184
Bachelor of Science in Nursing		314	314
Bachelor of Social Work		90	90
Bachelor of Fine Arts		231	231
Bachelor of Computer Info Systems	126		126
Non Kelowna Arts (lower level)	409		409
Kelowna Arts (lower level)	341	778	1119
Kelowna Arts (upper level)		551	551
Non Kelowna Business	227		227
Kelowna Business	436	200*	636
Non Kelowna Science (lower level)	98		98
Kelowna Science (lower level)	186	186	372
Kelowna Science (upper level)		159	159
Distance Education	90**	90**	180
Additional 04/05 FTE's per Ministry funding letter	50	126	176
<b>Total FTEs</b>	<b>4241</b>	<b>2909</b>	<b>***7150</b>

\* Please see Step 2, section c "Business" located above for explanation of the assigned number.

\*\* The distance education FTEs "that go with the programs" were assumed to divide equally. These FTE's represent commitments to deliver, but there are no base funded resources associated with this activity.

\*\*\*The 7150 represents the Ministry allocation of FTEs to OUC for the current year.

NB The above numbers are primarily based on the audited FTE's for 2003/04. The numbers also include an additional 98 FTE's in Science.

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**Next Steps:**

1. These FTE distributions will be used to undertake financial analysis to identify both institutional and program viability issues.
2. The distribution will be reviewed with Ministry staff to determine the acceptability of the variations from the initial institutional FTE targets announced in the MOU March 17<sup>th</sup> 2004. The FTE targets contained in the MOU at that time were 3000 for UBC Okanagan and 3700 for the new Okanagan College.
3. A small task force at the new OC will continue to work on the special relationship between new Okanagan College and UBC Okanagan regarding transfer, laddering, reserve seating, joint programming, and related issues as per principle #6 on page 1 and as outlined in the MOU between UBC and the Ministry of Advanced Education.
4. A small task force will be created to ensure collaborative course arrangements that will permit the efficient and effective offering of the BCIS (new OC) and B.Sc. in Computer Science (UBC Okanagan) programs.
5. Non-credit Continuing Education/Continuing Studies will be part of both new institutions. A small task force will examine and recommend how resources (staff) currently associated with CE and distance education activity will be distributed as soon as possible. This will be discussed with key stakeholders in the near future.